

ONS VERWYSING / OUR REFERENCE  
Herbie Oosthuizen / sb / MJ0290

U VERWYSING / YOUR REFERENCE

DATUM / DATE  
26 January 2026

TO: MossRates NPC

Via email: [info@mossrates.co.za](mailto:info@mossrates.co.za)

**RE: ALL REQUESTS FOR INFORMATION**

1. We refer to the above matter and to all requests for information received from yourselves to date.
2. Kindly take note that any request for access to information held by the Mossel Bay Municipality must be submitted strictly in accordance with the provisions of the Promotion of Access to Information Act, No. 2 of 2000, read together with the Municipality's duly adopted Promotion of Access to Information Manual.
3. For the sake of clarity, informal requests, correspondence, or demands for information transmitted by way of email or otherwise do not constitute valid requests in terms of the aforesaid legislation and cannot be processed as such.
4. Our client has been advised accordingly and has instructed that all future requests for information be dealt with exclusively in terms of the statutory framework provided for under the Promotion of Access to Information Act, No. 2 of 2000.



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5. You are accordingly requested to ensure that any further applications for information are submitted in the prescribed manner, to the designated information officer, and in compliance with the Municipality's applicable Promotion of Access to Information Manual.
6. Pending compliance with the above, our client is unable to engage further with or respond to informal requests for information.
7. Our client's rights remain fully reserved.

Yours truly



**HERBIE OOSTHUIZEN & ASSOCIATES**

Per: Jaco Lamprecht